



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

1700 North Main Street
SUFFOLK, VIRGINIA 23434

Gregory A. Whirley
Commissioner

February 6, 2014

Jose Ribeiro, Senior Planner
James City County Planning
101-A Mounts Bay Road
Post Office Box 8784
Williamsburg, Virginia 23187

**RE: WATA Bus Shelter Busch Gardens
Pocahontas Trail (Route 60)
County Plan No. SP-0008-2014
James City County**

The District has completed its review of the subject development plan dated (seal) 1/22/14 and received by the VDOT Land Development Office on 1/28/14. Conditional approval of the plans is recommended provided that a CG-12 is provided on Pocahontas Trail where the sidewalk is proposed to tie-in, and the CG-12 detail from 2008 VDOT Road and Bridge Standards is provided on the plans. Approval must be obtained in accordance with Virginia Department of General Services requirements set forth in the Construction and Professional Services Manual.

A Land Use Permit must be obtained from VDOT before any construction is started within State maintained right of way limits or easements. The Land Use Permit Application must have:

- Six (6) set of approved plans, including shelter
- A copy of this letter
- A check for the Processing Fee in the amount of \$110.00 made payable to Treasurer of Virginia
- Surety in the form of cash, letter of credit or bond in the amount of \$5,000.00
- The BCOM annual building permit application
- A draft maintenance agreement

Completed Land Use Permit Applications and the required attachments must be mailed to:

VDOT Hampton Roads District
Attn: Land Development

1700 N. Main Street
Suffolk, VA 23434

Additional information about Land Use Permitting for transit shelters (appendix 19), as well as, the required forms can be found at:

<http://www.virginiadot.org/business/bu-landUsePermits.asp>

If you have any questions, please contact me at (757) 925-1594 or tommy.catlett@vdot.virginia.gov.

Sincerely,

Tommy Catlett, P.E.
Area Land Use Engineer
Virginia Department of Transportation
Hampton Roads District